

Meeting Minutes of the Town of Smyrna Storm Water Advisory Committee

October 6, 2005 at 6:15 PM

Smyrna Town Hall / Utilities Department Conference Room

Members Present:

Paul Johns

Jerome Dempsey

Greg Upham

Steve Steele

Kevin Rigsby

Meeting called to order at 6:15PM

The committee addressed the following issues:

1. Submitted the YR-2 Annual Report as well as a revised YR-1 Annual Report to the Town Council, while presenting its merits at both the monthly workshop meeting and Town Council meeting. Both documents were approved unanimously by the council members and then signed by Mayor Spivey (Measure #1).
2. Arrangements made to speak at the October 20, 2005 meeting of the Smyrna Rotary Club about the Storm Water Management Program (Measure #1).
3. Co-hosted a Stewart Creek float trip (see photos of float and waterfest) where a dozen citizens (only 6 being from the SRWA) (Measure #2).
4. From this float trip, two sites of illicit discharge were found, while their locations forwarded to TDEC for proper investigation (Measure #2).
5. Began Illicit Discharge Detection and Elimination (IDDE) effort (Measure #3).
 - a. Converted a national incident tracking form into a Town of Smyrna tracking form (nine incidences have been properly tracked thus far).
 - b. Updated previously recorded IDDE incidences and placed them into a new IDDE tracking file.
 - c. Investigated and issued Notice of Violations (NOVs) to two restaurants for failing grease receptacles, fining one for the cost of the town to clean up their illicit discharge to a parking lot, main thoroughfare, and wet weather conveyance.
 - d. Created a table consisting of pertinent information of the 50 grease receptacles in Smyrna.
 - e. An introductory mailing to owners of 50 grease receptacles should be completed this week.
 - f. Chris Horton of Codes found sites where inordinate amounts of motor oil and associated fluids saturate the soils. These are usually repair shops and have oil recycling containers on-site. We have made one site excavate and properly dispose of its contaminated soil, while another has been served a NOV to do the same. These operations are also required to either move receptacles inside on concrete floors or pour dishd concrete pads outside.
 - g. Tracking of the sites in item D-5 will commence soon.

6. Revised the Town of Smyrna Construction Site Requirements and Fundamentals of Erosion Prevention & Sediment Control Measures handout to include cement mixer clean-out sites at each subdivision as well as silt fencing on slopes between lots. Other measures were reinforced in this revised version (Measure #4).
 - a. Inspected 24 residential subdivisions, sending their onsite field evaluations and the revised handout to appropriate developers and home builders.
 - b. Mailed revised handout to 21 other home builders.
 - c. Inspected 18 commercial, educational, and church sites, sending their onsite field evaluations and the revised handout to the appropriate developer and contractor.
 - d. Mailed revised handout to 32 other developers and contractors.
 - e. Assisted several home owners in drainage ditch and easement issues.
 - f. Participated in several pre-construction meetings.
 - g. Approved several pre-construction sediment control measure inspections.
 - h. Approved several final inspections.
7. Post-Construction (Measure #5) progress report
 - a. An introductory mailing to owners of 72 detention basin and other devices should be completed next week.
8. Municipal Pollution Prevention Plans/MPPPs (Measure #6) progress report
 - a. Toured Streets Department Building & Maintenance Shop with Bobby to gain a better understanding of the operation.
9. County-wide coordination and partnering (Program management)
 - a. The newly initiated Rutherford County MS4 Working Group met on October 6, 2005, where the representatives of the four MS4s learned from two guest speakers and participated in open discussions of common concerns. This was held in Smyrna Town Hall and hosted by Greg.
10. Chuck's SWAC membership was briefly discussed.

The next meeting of the Town of Smyrna SWAC is scheduled for January 5, 2006 at 6:15PM as a combined meeting with the Planning Commission to learn more about Low Impact Development from Michael Stringer, Local Government Officials Education Program Coordinator for the Cumberland River Compact.

There being no other business, the meeting was adjourned at 6:45PM.

Kevin Rigsby, Secretary

cc: Committee members
Mayor and Council members
Mark O'Neal, Town Manager
Michele Elliott, Town Attorney