

**Meeting Minutes of the Town of Smyrna**  
**Storm Water Advisory Committee**  
*July 6, 2006 at 5:00 PM*  
*Smyrna Town Hall / Codes Department Conference Room*

Members Present:

Paul Johns	Steve Steele	Rob White
Kevin Rigsby	David King	Greg Upham

Steve called the meeting to order at 5:05PM on July 6, 2006

Steve called for the approval of last meeting's minutes, which was promptly and democratically approved.

- I. Discuss the following achievements the SWM program has made since the April SWAC.
  - A. First Rutherford County MS4 program to be audited by TDEC-WPC (Ann Morbitt and Mark Jordan). A successful venture where the program was rated 7 out of a possible 10, the second highest ranking of the four programs audited thus far.
  - B. The '06-'07 budget was approved by Town Council to include the addition of one staff after one 'Specially Called' meeting and two council meetings.
  - C. Devised a plan to collect a storm water management fee from residents and business owners based on one ERU (Equivalent Residential Unit) of 35% impervious ratio for all residences and three ERUs for all businesses (100% impervious ratio) in the smallest acreage category. Other business categories were derived and ERU increased based on ratio to smallest acreage category.
  - D. Held one cleanup event at the Sharp Springs Natural Area on Earth Day and one at Gregory Mill Park just two weeks prior to its grand opening. Both were attended by eight citizens and articles were submitted to the Town of Smyrna website, Daily News Journal, and the statewide Keep Tennessee Beautiful Program's quarterly newsletter with photographs. Appreciation certificates signed by Mayor Spivey were sent to all participants.
  - E. Completed 58 grease receptacle inspections, finding just four minor violations.
  - F. Dr. Heather Brown, of MTSU's Concrete Institute spoke to combined groups about pervious concrete. Dr. Brown's presentation, in addition to Dodd Galbreath's, are being produced by John Lanza, our Channel 3 manager, into broadcasts and DVDs.
  - G. Invited John Chlarson of UT-MTAS-Engineering/MS4 Program to speak to combined groups about 'MS4 Programs'.
  - H. Plans are being made for the October presentation with John McFaddin, a MTSU biologist and stream restoration professional.
  - I. Created text for additional sign to be attached to existing and future No Littering signs explaining the legal consequences of littering.
  - J. Street and Engineering department staff visited pervious concrete parking lots at MTSU.
  - K. Participated in annual Kids City where I spoke to 5-6 fourth grade classes about SWM.
  - L. Paid the way for three staff members to attend annual storm water training workshop.
  - M. Staff reviewed 30-40 new construction projects, 8-12 per month.
  - N. The amount of projects in the grading permit approval stage rose from 3 to ~12.
  - O. Began using Stop Work Orders in conjunction with NOV's and no permit violations.
  - P. Changed state grading permit requirement from a Notice of Intent to Notice of Coverage.
  - Q. Hosted meeting with all four Rutherford County MS4 program staff to conference call with WET Program Coordinator then convinced Bonnie Ervin of the Discovery Center to become a facilitator. Now, Ms. Ervin is working with both school districts to arrange a teacher workshop(s) for fifth grade teachers in Sept.
  - R. Searched Stewart Creek at all sewer line and bridges for Analyce Guerra the day of her disappearance and have participated in joint planning meeting, with FBI, TBI, and USACE to dewater stream.

Page 2.  
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The next meeting of the Town of Smyrna SWAC is scheduled for October 5, 2006 at 5:00PM.

There being no other business, Steve called for the adjournment of the meeting, which was promptly and democratically approved at 5:35PM.

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Kevin Rigsby, Secretary

cc: Mayor and Council Members  
Mark O'Neal, Town Manager  
Michele Elliott, Town Attorney  
Planning Commissioners  
SWAC Members