

**Meeting Minutes of the Town of Smyrna**  
**Storm Water Advisory Committee**  
*October 5, 2006 at 5:00 PM*  
*Smyrna Town Hall /Utilities Department Conference Room*

Members Present:

Paul Johns      Steve Steele      Rob White  
Kevin Rigsby    Tim Warren      Greg Upham

Steve called the meeting to order at 5:05PM on October 5, 2006.

Steve called for approval of the last meeting's minutes, which were promptly and democratically approved.

- I. The following achievements made by the SWM Program since the July 2006 SWAC meeting were discussed.
  - A. Received 28 grading permit requests of which 17 were issued, six were reviewed by the contract engineer, and five others did not progress to this stage.
  - B. Completed annual revision of Site Inspection Requirements and Fundamentals of Erosion Prevention and Sediment Control Guidance then U.S. mailed to more than 100 developers, contractors, and home builders. Revised items included the use of innovative sediment control measures and the requirement of all construction sites be inspected for sediment control measure competency every 72 hours and before storms as well as a reminder that this individual must be trained through UT's Level I Erosion Prevention and Sediment Control course.
  - C. Issued several letters of warning to contractors for sediment control violations.
  - D. Participated in the first Project WET teachers' training workshop held at the Discovery Center where nine teachers and school board administrators were trained and certified in Project WET. Met a Rock Springs Elementary teacher who wants to hold a field day at Rock Springs Park for several of her classes.
  - E. Submitted renewal request of Water Works-Tennessee Association of Broadcasters' public service announcements to Town Council.
  - F. Participated in the planning and actual operations of the FBI damming and pumping of Stewart Creek. Provided geologic and storm water management expertise during planning meetings with the FBI, TBI, USACE, and Smyrna Police and Fire Departments then photographed the before, during, and after stages of the entire operation to document any disturbance to water quality or stream bank integrity.
  - G. Assisted Mike Moss, Parks Department director, in the planning of two park renovation projects, Hilltop-Rosenwald and Pioneer.
  - H. Assisted Pat Hickey, Utilities Department director, in planning for Source Water Assessment Program (SWAP) and the installation of the Rock Springs sewer line.
  - I. Made arrangements for speakers to present at October's (John McFadden, TEC) and January's (Mimi Keisling, Rutherford County Recycle Education Coordinator) guest speaker forum.

The next meeting of the Town of Smyrna SWAC is scheduled for January 4, 2007 at 5:00PM.

There being no other business, Steve called for the adjournment of the meeting, which was promptly and democratically approved at 5:35PM.

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Kevin Rigsby, Secretary

cc: Mayor and Council Members  
Mark O'Neal, Town Manager  
Michele Elliott, Town Attorney  
Planning Commissioners  
SWAC Members