

Town of Smyrna
Storm Water Management Program
Progress Report to the
Storm Water Advisory Committee
October 20, 2008 at 7:00 PM
Smyrna Town Hall /Large Conference Room

- I. Discuss the following SWM Program achievements made since July 1, 2008.
- A. Led July *quarterly SWAC meeting* where 6/7 committee members and six staff attended to *review SWAC by-laws and Annual Report to TDEC*. All attendees then went through the *Ethics workshop* led by Town Attorney, Michele Elliott.
 - B. Led August's Specially-Called SWAC meeting to *review and approve SWAC by-laws and Annual Report to TDEC*.
 - C. *Steve Steele's vacated spot on the SWAC was filled by Charles King after the appropriate Town Council approval process.*
 - D. *Gunner Miller, acting SWAC chairman, presided over the first monthly SWAC meeting. During this meeting, elections were held. Rob White was elected as SWAC Chairman, while Charles King was elected as Vice-Chairman.*
 - E. *Wrote Annual Report to TDEC for permit Year- 5 then submitted to SWAC for approval.*
 - F. *Wrote a more specific annual report based on the quarterly reports already reviewed by the SWAC.*
 - G. In order to provide any needed assistance, *attended Town Council meetings to approve Annual Report to TDEC.*
 - H. *Mayor Spivey signed Annual Report to TDEC then two copies were certified mailed to TDEC two weeks before deadline.*
This satisfies a MS4 permit requirement.
 - I. **Loaded 685 Storm Water Utility announcement brochures then mailed to all CUD customers within Smyrna.**
 - J. *Reviewed 16 grading plans* during three monthly staff plan review meetings. This satisfies a MS4 permit requirement.
 - K. *Facilitated nine official grading permit pre-construction meetings.* This satisfies a MS4 permit requirement.
 - L. *Issued nine grading permits.*
 - M. *Dwaine Lawson, Environmental Tech/inspector,*
 - i. Initiated another round of *construction site inspections, inspecting 162 sites and issuing 33 Notice of Violations.*
 - ii. Inspected **more than 13 detention basins** for bond reviews and certificates of occupancy.
 - iii. Learned of **sewage failure in Wherry Housing Development.** Reported incident to TDEC and Utilities Department. Failure was corrected within two weeks of discovery by inspector.
 - iv. *Participated in all nine pre-construction meetings.*
 - v. Assisted with the *Storm Water Utility project, specifically facilitating the distribution of EPA's 'After the Storm' brochure and a staff generated informational brochure* to more than 10,000 Smyrna residents
 - vi. Dealt with a wide array of *citizen complaints*
 - vii. *Assisted in the 1st Annual Boat Day- 3rd Annual Waterfest.*
 - N. Attended **preliminary field trip/media event for Nashville Clean Water Program's Percy Priest Lake Cleanup Day event.** Mayors of Nashville and LaVergne were in attendance as well as three TV stations and one newspaper. *Provided Mark Thien, program leader, with hardcopies of Smyrna's No Littering and legal notice signs along with address of copyright owner of logo used in making No Littering sign.*
 - O. *Attended Nashville Clean Water Program's, Percy Priest Lake Cleanup* where I helped cleanup the lake islands with 50 other middle Tennesseans.
 - P. *Assisted in three planning meetings for the TNARNG National Public Land Day cleanup event.* Donated 80 bottles of water to the event. Set up the Town of Smyrna *Storm Water Management display then led a team of six individuals to cleanup a segment of TNARNG airbase lake shoreline.* Some 60 middle Tennesseans participated in this event.
 - Q. *The Storm Water Utility media blitz was continued on Channel 3 and the town's web page,* announcing the storm water utility.
 - R. *A contract is being written by Michele Elliott's legal staff to enable a half-time educator to serve as facilitator for the Project WET contract.* This contract should begin in the '08 -'09 school year when the project facilitator will go through the county as a contractor, not an employee. This helps satisfy a MS4 permit requirement.
 - S. *Had the annual Homeowner Hazardous Waste Cleanup Days, chemical and electronic waste advertized on Channel 3 and town web page.*
 - T. *Ten exhibitors and a total of forty staff made the 1st Annual Boat Day and 3rd Annual Waterfest a great success as 134 middle Tennesseans attended, of which 114 actually boated on the lake. More than 16 canoes and 12 kayaks were donated and used to make this a great success. The Stones River Watershed Association and countless Town of Smyrna staff as well as the fire and police departments, made this happen.*
 - U. *A standard waiver form was signed by all participants of the Boat Day – Waterfest.*
 - V. *Forty certificates of appreciation were compiled and mailed* to those middle Tennesseans that provided such a *great Boat Day/Waterfest success.*
 - W. Presented a MS4 presentation to *ten Bob Parks Realtors who comprise its Green Team.* Provided the audience with water quality brochures.

**Town of Smyrna, Storm Water Management Program
Progress Report to the Storm Water Advisory Committee
July - September, 2008**

- X. *Town Council approved the TWRA \$1,000 grant to enable our MS4 program to purchase stream cleanup supplies.*
- Y. *Submitted annual letter, requesting the U.S. Fish and Wildlife Service to inform the Town of Smyrna of any newly added threatened or endangered (T/A) species. Received requested letter from U.S. F& WS stating that none were added. This satisfies a MS4 permit requirement.*
- Z. *Provided Mike Moss with the Parks Department with two TWRA canoeing safety signs. He posted them at two locations along Stewart Creek that he is offering the public to canoe more often. He seems to be willing to work with the Stones River Watershed Association in its efforts to establish several Blueways in the watershed.*
- AA. *Participated in quarterly MS4 meetings in Franklin.*
- BB. *Attended annual SRWA Summit Meeting on top of Short Mountain in Cannon County where three adjoining watershed associations host professional water quality presentations. Met with Bridget Jones with Cumberland Region Tomorrow, Quality Growth program to learn if she would meet with our Rotary Club and maybe planning commission sometime in the near future.*
- CC. *Began receiving SWU fee inquiries. During the last six weeks, 88 inquiries were received. Of these 88 inquiries, 38 citizens were sent (large) packets that included an aerial photograph, line item summary sheet, informational packet already sent to them the month before in their utility bill, speaking notes, Appeals policy, and business card. Most of the other remaining 50 inquirers were sent the informational brochure, speaking notes, and a business card.*
- DD. *Tracking tables were generated and maintained for total number of SWU inquiries and total number of large packet mailings.*