



TOWN OF SMYRNA APPLICATION FOR BUILDING PLAN REVIEW

Preliminary Plan Review Fee due at time of Application

NAME OF SITE: _____

SITE ADDRESS: _____ TYPE OF BUSINESS _____

ESTIMATED CONSTRUCTION COST: \$ _____

APPLICANT NAME: _____ APPLICANT PHONE: _____

APPLICANT CONTACT NAME: _____

CONTACT PHONE: _____

APPLICANT EMAIL (Required): _____

CHECK ONE AND ENTER SQUARE FOOTAGE:

Complete Building

Addition

Remodel _____ x .175 - \$100 = _____ = Preliminary Plan Review Fee

Buildout

Shell _____ x 0.0875 - \$100 = _____ = Preliminary Plan Review Fee

NOTE: \$100 Minimum, \$5,000 Maximum

CONTRACTOR: _____ CONTRACTOR PHONE: _____

PROPERTY OWNER: _____ OWNER PHONE: _____

ARCHITECT/ENGINEER: _____ PHONE: _____

OTHER EMAIL: _____

SIGNATURE OF APPLICANT _____ DATE _____



PLAN SUBMITTAL REQUIREMENTS
COMMERCIAL
INDUSTRIAL
MULTI-FAMILY RESIDENTIAL

TOWN OF SMYRNA CODES DEPARTMENT 615-355-5704

Current Codes are: 2012 edition of ICC Building, Fire, Plumbing, Mechanical, Gas, ICC A117.1-2009 Accessibility code, & 2009 Energy Conservation Code

1. Two sets of drawings must be stamped, signed and dated as per Tennessee state law.
2. Architect or Engineer must be licensed in the state of Tennessee.
3. Drawings required:
 - A. Plan showing all code requirements and the application including: Construction type, occupancy type, egress requirements, height and area limitations and handicapped requirements.
 - B. Site plan must be approved by the Smyrna planning commission, can be submitted while waiting for approval.
 - C. Architectural plans, including floor plans, wall sections, roof sections, elevations, details and all other related drawings.
 - D. Structural plans showing all elements, details, and calculations.
 - E. Electrical plans, details and schedules including exit signs and emergency lights.
 - F. Plumbing plans and schedules.
 - G. Heating, air conditioning, and ventilation plans and schedules.
 - H. Fire alarm plans, if applicable.
 - I. Sprinkler plans, if applicable.
 - J. Gas plans and appliance schedule, if applicable.
 - K. Storage plans, if applicable, showing racks, bins, stacks, etc., including layout, separation and height.
 - L. Fire protection systems including exhaust hoods, if applicable.
4. See Fire Safety Plan Submittal Requirements for additional details
5. Engineering certificates on any trusses, beams or other structural items.
6. Separate Permits required for: Grading – Contact Greg Upham (615) 355-5701.
Signs - Contact Planning (615) 355-5706.
Construction Trailers – Contact Codes Dept. (615) 355-5704.
Electrical/HVAC Permits must be obtained from Smyrna Codes Dept.
(615) 355-5704.