



Town of Smyrna  
**Applicant Demographic  
Information Form**

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The Town of Smyrna is an Equal Opportunity Employer and strives to have a selection process that does not unfairly discriminate amongst applicants. The Town of Smyrna does not discriminate on the basis of race, color, religion, national origin, age, disability, or veteran status in employment opportunities or benefits, or in the provision of services, programs, or activities. Your demographic information **will not be** included with your application during the selection process. Your responses to the items below will be used solely to assist the Town of Smyrna in evaluating its recruitment and selection procedures to ensure that the process is fair to all applicants. For this reason you are asked to complete this Demographic Information Form and mail or fax it to the Human Resources Office. The Human Resources Office will open the sealed envelopes or retrieve the faxes and compile the statistical data. The Demographic Information Forms **will not** be sent with the job applications to the department with the job opening. They will be kept in the Human Resources Office. No effort will be made by anyone to match your application with this Demographic Information Form.

**DO NOT WRITE YOUR NAME, ADDRESS, OR ANY OTHER IDENTIFYING  
INFORMATION ON THIS FORM OR ON THE ENVELOPE**

*Please fill out the items below:*

Date: \_\_\_\_\_

Department for which you are applying: \_\_\_\_\_

Job Title for which you are applying: \_\_\_\_\_

Sex:            \_\_\_ Male                    \_\_\_ Female

**Race/Ethnic Group:**

\_\_\_ Caucasian (White)            \_\_\_ Black                    \_\_\_ Hispanic  
\_\_\_ Asian or Pacific Islander    \_\_\_ American Indian       \_\_\_ Alaskan Native

Age:            \_\_\_ Under 40 years of age            \_\_\_ 40 or more years of age

Disability:    \_\_\_ I do not have a disability       \_\_\_ I have a disability

**I first learned of this job from:**

\_\_\_ Advertisement in the Newspaper            \_\_\_ E-mail  
\_\_\_ Current employee of Town of Smyrna       \_\_\_ Cable Channel  
\_\_\_ The Town's Website                            \_\_\_ Career Center  
\_\_\_ Public Posting Board in City Hall            \_\_\_ Other \_\_\_\_\_

*After completing this Form return it to the Human Resources Office at 315 South Lowry Street, Smyrna, Tennessee 37167 or fax it to (615)355-5771*