



SINGLE FAMILY RESIDENTIAL PERMIT

Steps to Request Permit

1. What to bring

- Development Tax Receipt – paid at Rutherford County
- Estimated Construction Cost
- Current copy of Tennessee Contractors License (not necessary if already on file)
- Current copy of Workers Comp Certificate (not necessary if already on file)
- Copy of Current Town of Smyrna Business License or Business License release form obtained from Treasury Department

- If Homeowner is obtaining their own permit acting as their own contractor, a TCA form is required to be completed stating that owner will be restricted from constructing another residence for personal use for a period of two years.

FEES

2. Development Tax

- Paid at Rutherford County in Murfreesboro - #1 South Public Square
- Call Rutherford County Codes Department for amount – (615) 898-7734
- Pay before permit & bring “Paid” copy of Development Tax to Smyrna

3. Permit Fees

- Permit Fees – Residential
 - Residential Fee - **\$.35 cents** per square foot – (minimum \$30.00)
 - Requires a separate electrical permit – for info call (615) 355-5704

4. Utilities Tap Fees

- Gas, Water, Sewer – Call Utilities Department (615) 355-5740 for amount
 - Fee must be paid when Building Permit is obtained.

5. Electrical Permits

- Separate Permits are required for Elec/HVAC - Call (615) 355-5704

6. Impact Fees

- Fee must be paid when Building Permit is obtained.
- Must be on a separate check from the permit & tap fees.
- Fee is: Single Family - \$2,708.00; Multi Family - \$1,824.00 per unit; Mobile Home - \$1,672.00
- Contact Kevin Rigsby with questions (615) 355-5706.
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All Building, Impact and Tap fees require payment - When permit is issued in order to activate permit.

NOTE: All Fees require payment by separate checks.



Single Family Residential Application

Contractor Information

TN Contractor License # _____ Smyrna Business License # _____

Contractor: _____ Phone: _____

Address: _____ City / State / Zip _____

Email _____

Lot Information

Subdivision: _____ Lot Number: _____

Address: _____

If it is a corner lot which road does house face?: _____

Plans / Square Footage

Floor One Living Area: _____ (a)

Floor Two Living Area: _____ (b)

Porch Area & Deck Area: _____ (c)

Garage: _____ (d)

Basement: _____ (e)

Bonus Room: _____ (f)

Total: _____ (Add Lines a to f)

Permit Fee: _____ (Total x .35)

Estimated Construction Cost: \$ _____

Other Information

Number of Bedrooms: _____ Number of Stories: _____

Number of Baths: _____ Exterior Finish: _____

Fireplace Type: (circle one) Factory Built Masonry No Fireplace in House

Applicant Signature: _____ Date: _____