

DEPOT AND ASSEMBLY HALL **COMMUNITY EVENT ALCOHOL POLICY**

Smyrna Depot and Assembly Hall may be used during Community Events in the Front Street area. Alcohol may be served when associated with a community event scheduled through the Town of Smyrna.

Policies:

- Written approval is required from the Director of Parks or his designee
- Security may be required based on the special event request
- All state and local regulations governing the consumption and distribution of alcoholic beverages must be followed and obeyed
- The only alcoholic beverages that may be brought onto the premises are those that are placed in the possession and control of the User or special event coordinator. Responsible adult(s) under the direction of the User or subcontractor must dispense all alcoholic beverages. No alcoholic beverages shall be left unattended on the premises
- All alcoholic beverages must be served in plastic, paper or aluminum containers. No alcoholic beverages allowed to be served in glass bottles
- Alcoholic beverages may only be served and possessed in the specified location and during the specific hours of the special event as approved by the Town of Smyrna
- Persons who are in possession of an alcoholic beverage must stay within the perimeters of the event. Under no circumstances may individuals possessing alcoholic beverages be allowed outside the event boundaries

COMMUNITY EVENT ALCOHOL PERMIT

Name: _____ Phone Number: _____

Address: _____

Facility: _____

Date(s) of Event: _____ Time(s) of Event: _____

I certify I am the responsible individual for this event and will abide by all laws and regulations to insure a safe and orderly event.

Signed _____ Date _____

Comments: _____

Town Manager or Parks Director Approval



Date